Dear [Name],

I would like to say a big thank you to you for taking the time to interview with me this week. The process was as informative and enlightening as it was challenging. In fact, one huge takeaway for me was that your organization invests heavily in the professional development of its employees throughout their time there.

I find the customer development team leader role both fascinating and challenging, and a perfect opportunity to put my skills at your organization’s disposal. As you may know, in the fast-moving-consumer-goods industry, success is rarely achieved by sitting in the office. Instead, customer development personnel must venture into both the traditional and modern markets and sometimes even court institutional buyers as well. And my years of experience with engaging potential customers and marketing several high-profile brands will be an asset in this regard.

Let me also take this opportunity to assure you that you won’t have any conflicts with my present employer, should you offer me this position. I have already informed them of my search for a new job at a location that’s closer to home so that I can be closer to my family. And they have given me their blessing. In fact, it is my boss who recommended that I apply to your organization.

Again, thank you for taking the time to interview. I look forward to hearing your decision with regard to my future with your highly esteemed organization.

Kind regards,  
[Sender]